

**INTERNATIONAL MATCH MEETING AZERBAIJAN - BELARUS - LATVIA - LITHUANIA -
TURKEY - UKRAINE - FRANCE - ESTONIA (Juniors M & W)**

Team Manual

24-26.02.2017

Minsk

1. GENERAL INFORMATION:

International Junior Match Meeting among Azerbaijan-Belarus-Latvia-Lithuania-Turkey-Ukraine-France-Estonia will be held in Minsk/Belarus, from 24 to 26 February, 2017.

Official Languages: Russian, Belarusian

The Population of Minsk: 1 836 808

Currency: Belarussian ruble - rub. (BYN). In circulation there are banknotes of 5, 10, 20, 50, 100, 200 and 500 rubles, as well as coins of 1, 2, 5, 10, 20 and 50 kopeks, 1 and 2 rubles.

Money can be exchanged at any branch of banks or exchange offices in the hotel. Cash can be withdrawn from ATMs.

Time: Central European time + 2 hours

Electricity: Voltage 220 V, frequency 50 Hz,

Water: Tap water is completely safe to drink

Telephone country code: +375

8-10-375-17- city phone

+375-29- cell number (7 digits)

+375-17- city phone number (7 digits)

Mobile service: MTC, VELCOM, LIFE

Institutions' Office Hours:

| | Monday-Friday | Saturday | Sunday |
|--------------|---|---|---|
| Banks | 9:00-13:00 13.00-18:00 | 9:00-16:00 (many are closed) | Day off |
| Post Office | 9:00-20:00 | 9:00-18:00 | Day off |
| Shops | 9:00-19:00 (large supermarkets are open 24 hours a day) | 9:00-19:00 (large supermarkets are open 24 hours a day) | 9:00-19:00 (large supermarkets are open 24 hours a day) |
| Institutions | 9:00-13:00 13.00-18:00 | Day off | Day off |

2. BAF ORGANIZATIONAL STRUCTURE:

| | |
|--------------------|---------------------------------|
| President | Vadim DEVYATOVSKIY |
| Vice-Presidents | Vasil IVANIUK Igor SIVODEDOV |
| General Secretary | Aliaksandr BUT-HUSAIM |
| Executive Director | Maria BADZICH |
| Sport Director | Nadia BUT-HUSAIM |
| Address | 111 Kalinovskogo Str. |
| Telephone number | +375 (17) 281-57-92 |

Organizing Committee and Judges:

| | |
|----------------------|----------------------------|
| President | Vadim DEVYATOVSKIY |
| Competition Director | Aliaksandr BUT-HUSAIM |
| Chief Referee | Nadia BUT-HUSAIM |
| TIC Manager | Vera EPIMASHKA |
| Deputy Chief Referee | Siarhei AVRUTIN |
| Protocol | Maria BADZICH |
| Award | Tatiana TRETIAK |
| Transportation | Hanna MININA |
| Accommodation | Kristina YARMASHEVICH |
| Finances | Volga RIABINOVA |
| Starter | Aliaksandr TERLYUKEVICH |
| Photo Finish Judge | Vadim GRABOUSKI |
| E-mail | belarusathletics@gmail.com |

3. ARRIVAL:

Arrival by plane

The official airport is Minsk National Airport (MSQ). Upon arrival at the airport teams will be met and accompanied to the team bus, which will take teams to the hotel (estimated travel time is 40-50 minutes and depends on traffic)

Equipment and poles will be delivered together with the team on the bus.

Arrival by train

Central railway station is 8,6 km from the hotel. Teams arriving by train will be met and accompanied to the team bus, which will take teams to the hotel (estimated travel time is 10-20 minutes and depends on traffic)

Arrival by bus

Teams arrive to the hotel where a LOC representative will meet them.

Visas

Countries requiring visas should contact the Embassy/Consulate of the Republic of Belarus in their country.

In case you need an invitation to obtain a visa, you should send data on participants: name-last name-sex-DOB – passport number – date of issuance – validity (contact email belarus.athletics@gmail.com)

4. TRANSPORTATION:

Transport to the airport / the railway station

Transportation will be arranged in accordance with the schedule confirmed by teams. Further information can be obtained from the information desk at the hotel.

5. ACCOMMODATION & HOTEL INFORMATION:

All teams will be accommodated in one hotel:

- Victoria Olimp Hotel (103, Pobediteley Pr. Minsk).
- Phone: +375 17 308 7555

The information Desk will operate in the hotel according to the arrival and departure of the teams:

| | |
|-------------------------|---------------------|
| 23 February (Thursday): | from 14.00 to 20.00 |
| 24 February (Friday): | from 09.00 to 20.00 |
| 25 February (Saturday) | from 09.00 to 19.00 |
| 26 February (Sunday) | from 09.00 to 11.00 |
| 27 February (Monday) | from 09.00 to 11.00 |

Additional expenses

Team leaders will be responsible for any additional costs (bar, laundry, phone calls, etc.) and should make payments at the front desk before leaving the hotel.

All payments are made in Belarusian rubles

Meals

Meals will be available at the teams' hotel restaurant according to the schedule. Access to the restaurant will be by accreditation card.

Restaurant opening hours will be posted at the information desk.

All participants are invited to the final banquet on February 25 (the restaurant "Moulin Rouge"). The LOC will provide transportation (the schedule will be posted at the information desk).

Accreditation cards will be issued to teams upon arrival.

Additional beverages not included in breakfast, lunch and dinner are paid separately.

6. ACCREDITATION:

General Information

Each team member will receive an accreditation card, which should be worn all the time and which should be visible. Access to zones will be made in accordance with the accreditation cards.

Accreditation Procedure

Accreditation cards will be prepared with a list of teams, received after the final confirmation of participants.

Accreditation cards can be obtained in the team hotel at the information desk. Team Leaders are responsible for collecting accreditation cards for the team.

Loss of accreditation

In case of loss of accreditation, it is necessary to contact the information desk in the hotel. A new accreditation card will be obtained after an appropriate request.

Access to zones for the teams

Each team's accreditation card gives access to seats for spectators, warm-up area, changing rooms. Only athletes competing in a particular event, will have access to the Call room in the competitive area.

Team Leaders are invited to the VIP Hospitality Room and they may be granted an additional amount of VIP accreditations (not more than 2 per team).

Some cards will be issued to team leaders to access the TIC and obtain the necessary information.

7. TECHNICAL INFORMATION:

Technical Information Center (TIC)

The main function of the Centre is to ensure relations among team delegates, the LOC, and competition administration.

TIC will be located in the competition area (see Application)

Business hours are as follows:

| | |
|-------------------------|---------------------|
| 24 February (Friday): | from 12.00 to 20.00 |
| 25 February (Saturday): | from 09.00 to 18.00 |

The TIC is responsible for the following:

- Answers to written questions during the technical meeting
- Settlement of technical requests from delegations
- Information about the competition (start lists, final results)
- Providing information on weighing personal sports equipment of participants
- Request documents for registration of national records (the photocopy from photo finish)
- Protests and Appeals

All technical information regarding competitions will be displayed on the information board of the competitions.

Access to the TIC will be carried out in accordance with the individual accreditation cards. The TIC card will be given to team leader (1 card per team).

Technical Meeting

The technical meeting will be held on February 24 at 18:30 in the athletic arena of Belarus State University of Physical Culture (3rd floor, Conference Hall).

All questions relating to the technical meeting must be submitted in writing in English or in Russian to the TIC till 17:00 February 24. Answers to these questions will be given during the meeting in Russian and translated into English.

Each team may be represented by a maximum of 2 representatives and, if necessary, an interpreter.

The presence of the appropriate officials is expected during the technical meeting:

- LOC Representatives
- Director of the Competitions
- Chief Referee for the Competitions
- TIC Manager
- Team Representatives
- Judges (if necessary)

Agenda

Provisional agenda for the technical meeting:

- Greetings of the LOC President
- Informational briefing
- Ceremony of Award and Opening Ceremony
- Response to questions submitted in writing by representatives of the teams

Sports Equipment

The equipment will be provided to the LOC. Athletes may use their private equipment. If adopted, it will be available for other participants during the competition.

Personal equipment will be permitted providing that:

- It has been certified by the IAAF
- It is in good condition
- It is available for other participants of competitions until the end of the competition
- Was provided to the TIC on February 24 (Friday) from 12.00 to 20.00.

Ordinary equipment will be provided for training on February 24.

Competition Site Visit

Heads of delegation and team members can participate in the official visit to the competition arena on February 24 at 17.30 after the technical meeting.

Competition Arena

Competitions will be held at the sports complex of the University of Physical Culture. The scheme of the arena is attached (see Application). Capacity of the arena is 300 seats.

The sport complex has the following:

- 8 tracks in a straight line
- 4 tracks in a circle
- 1 sector for High Jump
- 1 sector for Pole Vault
- 1 sector for Long Jump
- 1 sector for Triple Jump
- 1 sector for Shot Put

Warm-up area is located on the ground floor and includes:

- 6 tracks in a straight line (100 meters long)

Training

Athletes will be able to train on the competition arena on 24 February, from 16:00 to 19:00.

The weightlifting hall is located close to the TIC. Working hours coincide with the official training time.

Training with the competition starter

Will be available during the official training on 24 February, from 17:00 to 18:00.

Changing Rooms

Changing rooms with showers are located at the competition site (see Application).

8. COMPETITION REGULATIONS:

General Information

The race distribution in track events shall be implemented in accordance with the entry information.

Distribution of succession in jumping and throwing events will be random.

The first curve in 800 m race the competitors start and run on separate lanes.

The weight of athletic equipment: Junior F shot – 4 kg, junior M shot – 6 kg.

In track events competitions are held in one round.

Competition Bibs

Each participant will receive 2 Bibs. One should be attached to the front and the second one to the back (except for high jump and pole vault). The competition bib should not be cut or folded.

Competition Clothing

It is desirable that athletes were dressed in team uniform.

8. COMPETITION SCHEDULE:

Timetable

The timetable is attached.

Call Room Procedures

Call room will be located in the basement of the warm-up area.

The following items will be checked

- Uniform
- Competition shoes
- Backpacks and bags
- Things that are prohibited for use in competition area (radio, phones, headsets, cameras, photo cameras, etc.)

Preparation for Competitions

Track events

Track training suits for 60m, 60m H, 300m should be stacked in a basket. These baskets will be delivered to the mixed zone area.

Starter's commands

The starter's commands will be given in English

For distances up to and including 400m:

- «On your marks»
- «Set»
- Pistol shot

For distances 800m and more:

- «On your marks»
- Pistol shot

If for any reason the starter feels the need to break off the race, he/she will say the following words:

- «Stand-up»

False start indicators will be installed on the starting paddles.

Timing

The official timing will be provided by the organizers and will be displayed on the electronic scoreboard.

The photo finish camera will be provided by the Finish Lynx System.

Field Events

In all field events a judge shall observe all trial attempts. Athletes must use only official markers provided by the LOC. The markers can be taken from the judges at the competition arena.

Measurements

Hand timing will be used in field events timekeeping.

Leaving competition area during competitions

An athlete may leave the competitive zone, accompanied by a judge. The intention should be made to the referee (Chief Referee for the event).

Leaving competition area after competitions

After the competitions, athletes must leave the competition area passing through the "mixed zone".

Drinking stations

Water will be provided by the LOC in the Call-room and in the mixed zone.

Protests and appeals

Protests will be resolved in accordance with the IAAF Rule 146.

Interviewing

Immediately after the end of the competition, a group of journalists will wait for athletes in the mixed zone. Athlete decides himself whether he/she will give an interview.

9. MEDICAL SERVICE & DOPING CONTROL:

Medical services will be available to all participants in the competition area. Medical station will be located in the Pole Vault zone.

In case you need emergency medical assistance please dial number 103.

Medical Insurance

All teams participating in the competitions are responsible for purchasing insurance covering disease or injury if necessary.

Doping Control

Doping control will be carried out in accordance with the IAAF Rules and the Anti-Doping Regulations of National Anti-Doping Agency of the Republic of Belarus. Urine or blood samples may be taken during the competition.

Athletes selected for doping control tests will be informed by the doping control officer. Athletes must sign the notification.

The selection of athletes will be carried out based on the athlete's results in the competition.

10. INFORMATION:

Anchor

Information will be provided in Russian and in English.

Start Lists

Start lists will be available to team leaders after the technical meeting.

List of results

The results will be displayed on the information board. Competition results will be provided to team leaders at the final banquet with diplomas of the competition.

11. CEREMONIES:

Opening ceremony

The opening ceremony will take place on February 25 at 9:30 in the competition arena. There will be parade during the ceremony and each team will be represented by 10 members.

Awarding ceremony

The awarding ceremony will take place in accordance with the timetable (see Application). Athletes should wear the official uniform during the awarding ceremony. More details will be given during the technical meeting.

Final Banquet

Final banquet will be held on February 25 at 20:00 in the Moulin Rouge restaurant. All participants and officials, having the accreditation card, are invited to the event.

11. DEPARTURE:

Teams must inform the LOC of the departure time. Departure time of the bus to the airport/railway station will be listed on the Information Board.

12. CONTACT INFORMATION:

If you need more information about the competition, please contact Aliaksandr But-Husaim by email belarus.athletics@gmail.com, +37529-7968044

Belarus Athletic Federation

111 Kalinovskogo Str.,

220119 Minsk

Tel/Fax: +375(17)369-97-00 (specialists)

e-mail: belarus.athletics@gmail.com

13. APPLICATIONS:

Tournament Records

| M | | | | F | | | |
|--------------------|---------------|-------------------------------------|-------------------------|--------------------|---------------|-------------------------------|-------------------------|
| <i>Event</i> | <i>Result</i> | <i>Athlete</i> | <i>Date & Venue</i> | <i>Event</i> | <i>Result</i> | <i>Athlete</i> | <i>Date & Venue</i> |
| 5000M RW | 20.27,18 | KALIADA Mikita (Belarus) | Minsk, 27.02.2016 | 5000M RW | 24.01,06 | KOMEL Valeryia (Belarus) | Minsk, 27.02.2016 |
| 60M Hurdles | 7,83 | ANDRALOITS Maxim (Belarus) | Minsk, 27.02.2016 | 60M Hurdles | 8,25 | HERMAN Elvira (Belarus) | Minsk, 27.02.2016 |
| 60M | 6,88 | CHORNYI Anatoliy (Ukraine) | Minsk, 27.02.2016 | 60M | 7,55 | KACHUR Yana (Ukraine) | Minsk, 27.02.2016 |
| 300M | 34,69 | HRABARENKA Maksim (Belarus) | Minsk, 27.02.2016 | 300M | 39,48 | STAVNYCHA Dariya (Ukraine) | Minsk, 27.02.2016 |
| 1500M | 3.58,36 | ALIKSIYCHUK Andriy (Ukraine) | Minsk, 27.02.2016 | 1500M | 4.36,00 | SEMRA Karaslan (Turkey) | Minsk, 27.02.2016 |
| 2000M SC | 5.51,43 | OULID-AISSA-HAUSER Maxence (France) | Minsk, 27.02.2016 | 2000M SC | 6.44,21 | SHABANOVA Tatsiana (Belarus) | Minsk, 27.02.2016 |
| Triple Jump | 16,08 | BEZNIŠ Pavlo (Ukraine) | Minsk, 27.02.2016 | Triple Jump | 13,20 | ZAGAINOVA Diana (Lithuania) | Minsk, 27.02.2016 |
| Long Jump | 7,56 | EMRE DALKIRAN (Turkey) | Minsk, 27.02.2016 | Long Jump | 6,27 | SKVARTSOVA Violetta (Belarus) | Minsk, 27.02.2016 |
| Shot Put | 18,20 | PAULIUS Gelažius (Lithuania) | Minsk, 27.02.2016 | Shot Put | 13,85 | BAYRAK Yuliya (Ukraine) | Minsk, 27.02.2016 |
| High Jump | 2,18 | BARANNIKOV Oleksandr (Ukraine) | Minsk, 27.02.2016 | High Jump | 1,88 | LEVCHENKO Yuliya (Ukraine) | Minsk, 27.02.2016 |
| Pole Vault | 5,20 | MALYKHIN Vladyslav (Ukraine) | Minsk, 27.02.2016 | Pole vault | 4,00 | SHPAK Anna (Belarus) | Minsk, 27.02.2016 |
| Pentathlon | 4190 | ANDRALOITS Maxim (Belarus) | Minsk, 27.02.2016 | Pentathlon | 4179 | SHUKH Alina (Ukraine) | Minsk, 27.02.2016 |

4x200M (MIXED RELAY) – 1.32,97 – Ukraine (STAVNYCHA Dariya, KACHUR Yana, POLISHCHUK Renat, CHORNYI Anatoliy) – Minsk, 27.02.2016

SCHEDULE

International Indoor Athletic Match Meeting

25 February 2017

Minsk, sport complex of Belarusian State
University of Physical Culture

| Female juniors | | Male juniors | |
|---|----------------------------------|--------------|--------------------------------|
| 10.00 | 60 metres | | |
| | | 10.05 | triple jump |
| | | 10.07 | 60 metres |
| 10.10 | pole vault | | |
| 10.15 | shot put | | |
| 10.20 Award ceremony: 60 metres female and male juniors | | | |
| 10.25 | 60 metres hurdles (pentathlon) | | |
| 10.35 | 60 metres hurdles- final | | |
| | | 10.50 | 60 metres hurdles - final |
| 11.06 Award ceremony: Male juniors (triple jump), Female juniors (shot put) | | | |
| | | 11.05 | 60 metres hurdles (pentathlon) |
| | | 11.15 | shot put |
| 11.10 | 1500 metres | | |
| | | 11.20 | 1500 metres |
| 11.30 | High jump (pentathlon) | | |
| 11.30 | 300 metres | | |
| 11.32 Award ceremony: Male juniors (60 metres hurdles), Female juniors (60 metres hurdles, pole vault, 1500 metres) | | | |
| | | 11.40 | Long jump (pentathlon) |
| | | 11.45 | Pole vault |
| | | 11.45 | 300 metres |
| 11.50 | 2000 metres Steeplechase | | |
| | | 12.00 | 2000 metres Steeplechase |
| 12.00 Award ceremony: Male juniors (shot put, 1500 metres, 300 metres), Female juniors (300 metres) | | | |
| 12.30 | Triple jump | | |
| 12.40 Award ceremony: Male juniors (pole vault, 2000 metres Steeplechase), Female juniors (300 metres, 2000 metres Steeplechase) | | | |
| | | 12.45 | Shot put (pentathlon) |
| 13.30 | shot put (pentathlon) | | |
| 13.40 Award ceremony: Female juniors (triple jump) | | | |
| 14.40 – the opening ceremony | | | |
| | | 15.00 | High jump (pentathlon) |
| | | 15.05 | Long jump |
| 15.10 | 5000m RW | | |
| | | 15.50 | 5000m RW |
| 16.00 Award ceremony: Female juniors (long jump, 5000 metres) | | | |
| 16.05 | High jump | | |
| 16.10 | Long jump (pentathlon) | | |
| | | 16.30 | 1000 metres (pentathlon) |
| | | 17.00 | High jump |
| 17.05 | Long jump | | |
| 17.10 Award ceremony: Male juniors (5000 metres, pentathlon), Female juniors (high jump, long jump) | | | |
| 17.45 | 800 metres (pentathlon) | | |
| | | | |
| | | | |
| 17.55 | 4x200 metres relay (mixed relay) | | |
| 18.20 – Award ceremony: Male juniors (long jump, high jump and pentathlon), Female juniors (pentathlon), 4x200 metres relay (mixed relay). | | | |